

## **\*Important instructions for the participants\***

- 1) The event starts at 10.00 AM on 19th January 2026 (Aryabhatta Hall); thus, all participants are instructed to report before that (preferably arrive at IITM hostel accommodation by the evening of 18th January 2026). The accommodation is arranged at IITM Prithvi Hall of Residence on a sharing basis. There will not be any accommodation charges. (It is arranged from **18/01/2026-21/01/2026**).
- 2) The registration starts at **09:00 AM at Aryabhatta Hall on 19th January 2026**. The first session starts at 10 AM.
- 3) All participants must confirm their participation via a Microsoft form sent by email to help arrange facilities. It is mandatory to fill out this form for getting the necessary accommodation facility. The link has been already shared with you by mail.
- 4) All participants are advised to carry their laptops as there will be several hands-on training sessions. Laptops with Linux/Unix O.S. are preferred.
- 5) **You may reimburse the travel fare equivalent of the Third AC train fare (to-and fro) (for Research Scholars and above) and Second-Class Sleeper (for students) via the shortest distance from your workplace/institute to IITM. For any other mode of transport, the reimbursement will be made only for the above fare or actual, whichever is lower. To avail of travel reimbursement from the organizers, participants must produce the following:**
  - i. Original tickets used during commuting. In case it's an electronic ticket a printout of the ticket with self-attestation is necessary.
  - ii. A valid official ID (student/scholar/employee).
  - iii. An original undertaking from the HoD/Director/Administrative Officer stating that you are not availing any reimbursement of the travel expenses from your/other organization(s).
  - iv. A copy of PAN card and Aadhaar Card. Bank account details for the online transaction. (All are mandatory, incomplete applications will not be accepted).
- 6) Food coupons for lunch, dinner, and breakfast will be provided, which can be used for the meals (19-20 January 2026).
- 7) **Please note that we are not providing any local transport to reach Prithvi Hall of Residence from the railway station or bus station and vice versa. Please make your own arrangements.**